

Privacy Policy (Summary) Effective: August 2025

GROUP	DATA COLLECTED	PURPOSE	LAWFUL BASIS	RETENTION
Volunteers	Name, contact details, emergency contact, availability, role preferences, PVG status (where applicable)	Manage applications, allocate roles, communicate updates, ensure safety, meet safeguarding duties	Legitimate interests, legal obligations, vital interests	Deleted/anonymised within 2 years of volunteering ending
Stall Holders	Business/organisation name, contact details, insurance details, payment records, special requirements	Manage bookings, allocate stalls, comply with safety/insurance, maintain financial records	Contractual necessity, legal obligations, legitimate interests	General data: 2 years; Financial records: 6 years (legal requirement)
Performers	Name, contact details, performance details, technical rider, promotional materials, payment details (if applicable)	Coordinate schedules, manage technical needs, promote performances, process payments	Contractual necessity, legitimate interests, legal obligations	General data: 2 years; Financial records: 6 years; Agreed promotional content may be archived
Photography & Videography	Images/video captured during event	Promotional, archival, press purposes	Legitimate interests (opt-out available)	Until no longer relevant for promotional or archival purposes
Incident Reporting	Name, contact details, incident details	Health & safety, safeguarding, insurance, emergency response	Legal obligations, vital interests	Up to 3 years unless legally required longer
Annual Accounts	Financial transaction details relating to bookings or payments	Legal reporting, transparency, accountability	Legal obligations	6 years (legal requirement)

Safeguarding Contact: Jill Savage – Co-Convener & Nominated Safeguarding Person - jill@fifepride.com

Holds valid PVG record; oversees safeguarding policy and PVG checks for relevant roles.

Data Protection & Complaints For all data protection matters: info@fifepride.com